

Agenda with Minutes
Hamstel Infant School and Nursery Parent Council

Meeting Date: Wednesday 19th March 2024 **Time:** 9.00am

Venue: Hamstel Infant School and Nursery

Name	Class	Present/ Absent
(VT) Vicki Tracy	Chair – Vice Principal	/
(SR) Scott Roche	Principal	
PARENT COUNCIL MEMBERS:		
	Seahorse	
	Starfish	
	Owl	
Ms J Herald	Woodpecker	
Ms H Halliday	Woodpecker	
Ms L Fisher & Ms R Fisher	Kingfisher	/
Ms M Sadowski	Kingfisher	
Ms M Whipps	Peacock	/
Deborah Mutsimze	Peacock	/
David Barrington	Peacock	
Mrs P Webster	Dragonfly	/
Ms S Ellis	Duck	
Ms L Fisher	Duck	
Ms Carter	Duck	
Mr M Driscoll	Heron	/
Ms K Harling	Newt	
Ms K McCrae	Otter	/
Ms K Riley	Otter	
Ms L Walter	Otter	
Ms K Loads	Fox	
Ms E Lynne	Fox	
Ms L Dabson	Hedgehog	/
Ms R Fisher	Squirrel	/
Ms S Gilbert	Squirrel	
Ms J Lewin	Squirrel	

Apologies:

Actions from last meeting:

- VT to share with SLT and discuss the areas raised by Parent Council - **completed**
- Minutes to be shared with staff and parents - **completed**
- Curriculum Events information and reminders to be re-sent out – **completed and summer events sent out**
- VT to speak to any staff about particular issues that have been raised - **completed**
- VT to speak to Office about a spot on the newsletter for the PTA – **completed and PTA have a spot on the newsletter!**
- Class door reminder opening times – **completed – we unable to change the times because we have to offer 32.5 and we are spot on**
- Send out further guidance about home learning and to include information about Dojo system – **to be completed**
- VT to work with SLT to organise and send out information linked to behaviour systems and rewards in the school so parents understand them and the language we use – **to be completed**
- Future curriculum meetings will share information about behaviour systems and rewards and the language we use in school – **summer term action**
- A letter will be sent out by Miss Golding when we launch the decisions behind the Healthy Smiles initiative and Birthday sweets – **to be completed**

AGENDA

1) Zones of Regulations

VT shared the Zones of Regulations posters that we have created and put into the classrooms and around the school. VT explained the system and how it works with the children having their own lollipop sticks to identify how they are feeling at different points of day. The adults in class can then talk with the individual child. The staff are developing the systems and tools the children can use in class depending on how they are feeling e.g. counting to 20, taking deep breaths or having a drink of water.

This information is within our new behaviour policy which is now accessible on the website. However as a school we will send more information out about the zones.

2) RSE Policy update – Parent Consultation	VT explained that there had been some updates to the RSE policy (Relationships and Sex Education). A letter will be sent out to parents, as well the updated policy with a google form to fill in with any comments or questions. This information will be sent out in the next couple of days.
3) Feedback Parents Evening	The school felt the Parents Evening had been positive and the parents said it had been successful too.
4) Key events coming up in the summer term:	<p>Week 1 - 15.04.24: Nursery Phonics Meeting: Thr 18th April 8.40am and 2.30pm HIVE VISITS: Outdoor Learning Days Yr1 Parent Meeting: PSC : Wed 17th: 9.00am & 2.45pm</p> <p>Week 2 – 22.04.24: Wed 24th: KS1 Tag Rugby Event Mon 22nd / Tues 23rd: Reception Library Visits Fri 26th: Reception Reading Rocks Day</p> <p>Week 3 – 29.04.24: Mon 29th / Tues 30th: Gemma’s Farm</p> <p>Week 4 – 6.5.24 Wed 8th: Class Photos / Dance Festival</p> <p>Week 5 – 13.05.24 Mon 13th: Jacqson Diego Assembly Year 2 Parents invited to Outdoor Learning Lessons Fri 17th: Seahorse Nursery Class library visits</p> <p>Week 6 – 20.05.24 Mon 20th: Starfish Nursery Class Visits Wed 22nd / Thurs 23rd: Year 1 Church Visits Thurs 23rd: Reception Sewing Workshops</p>
5) Update on Birthday Sweets	Letter to go out by Carys Golding to explain the changes to celebrating birthday’s in classes. The new initiative will begin in September.

AOB Raised by Parent Forum:

- **Letters:** When discussing letters going home, it was raised do we always need to have PDF letters? Parents are suggesting that some parents may be missing some information as they have to click on a PDF attachment. Could the letter be printed out and put into the class window as well?
- **Link for a newsletter:** click on link in one place, sometimes there is a PDF with link on as well? Opening the link doesn’t always work and the newsletter has been clunky recently to scroll through.
- **Enrichment payments:** notice in windows – bold reminders
- **Dates to remember on Newsletter:** Can they be clearer with the year groups next to events please?
- **Stickers / Behaviour:** a couple of classes have children who find behavior difficult and they are getting stickers, and some children in classes are finding it difficult to understand the systems – VT explained that we do have some children who have some challenging behavior, we do have consequences for that however it is important they have positive rewards too that work for the individual. All children are praised in class with a dojo system and wow moments etc. Teachers are being as transparent as they can be to try and explain different choices made by children in an age appropriate manner. Any particular concerns should be brought to the class teacher’s attention or SLT.
- **Book Week:** Due to swimming lessons some children missed the parade and the children were upset, could swimming be missed / changed? VT suggested that next year we make sure swimming lessons are moved around or the parade is it at a different time so swimming is not missed.
- **Year 1 Spring Show:** It was late notice (on Thursday) for a letter about costumes needed could they have more time as only 4 day’s notice is not enough.
- Lots of children are coming home food over their faces – could they give them a clean?
- **Reading Records:** Who reads them? Asked several times for a new one but not received? VT explained that staff read them and check them, new ones should be issued if full up.
- **Year 2 Banquet:** Information on costumes and how the day will be working needed clarifying. VT clarified information and will put out some follow up information to parents about clarity of costumes etc.
- **Zones of Regulation:** Sounds positive and some parents have found it helpful at home as well, and have been speaking to some class teachers
- **Clubs:** How can parents help have a say? Can all children have an opportunity to attend the Sports Club?
Additional Online Safety information: A parent has asked for some more information about playing certain games online. VT suggested she looked at the school website to see it that directed her in the correct place, if not please contact the school and Stef Eastman would be able to help.
- **Dog Safety online:** A parent has come across some information about safety around dogs, would we be interested? VT suggested emailing the information into the school office and these would be passed on to me to have a look at.
- **Comic Relief:** Not enough notice about the wearing red could also provide other options on how to join in if not got anything red to wear, e.g. decorating a t-shirt with some red
- **Google calendar:** Could we add a little more information on the calendar that includes the classes and times?

Actions:

- Share minutes with staff and SLT
- Reminders in windows about enrichment events and payments
- Speak with office around Google Calendar and events information on newsletter
- Explore club opportunities for future clubs
- Send out further information with regards to the Banquet Day

Actions carried over:

- Send out further guidance about home learning, to include Dojo System – **to be completed**
- VT to work with SLT to organise and send out information linked to behaviour systems and rewards in the school so parents understand them and the language we use – **to be completed**
Future curriculum meetings will share information about behaviour systems and rewards and the language we use in school – **summer term action**

Date of next meetings:

- Wednesday 22nd May 2024
- Wednesday 03rd July 2024