

Thursday, September 17, 2026

Dear Parent/Carer,

Individual Support Plans (ISPs)

This year, we have moved our platform from Edukey to Insight for managing Individual Support Plans (ISPs) for children with SEND. As a result, the format of the plans will look slightly different from those used in previous years.

Teachers will be completing the plans and setting targets over the coming weeks. All plans will be finalised and emailed to parents by **16 October 2026**.

To access your child's ISP, you will no longer need an access code. Instead, when the plan is ready, you will receive an email containing a link to the document. Before opening the plan, you will simply be asked to enter your child's date of birth.

Once you have accessed the plan, you will be able to download a copy of the ISP. There is also an option to add and submit a parent comment.

Children who have an Education, Health and Care Plan (EHCP) will continue to receive the ISP format that we have used previously. I will contact these parents individually to discuss their child's plan.

If you have any questions about the new ISP process, please do not hesitate to contact me.

With kind regards,

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