

Agenda with Minutes
Hamstel Infant School and Nursery Parent Council

Meeting Date: Wednesday 3rd July 2024 **Time:** 9.00am

Venue: Hamstel Infant School and Nursery

Name	Class	Present/ Absent
(VT) Vicki Tracy	Chair – Vice Principal	/
(SR) Scott Roche	Principal	
PARENT COUNCIL MEMBERS:		
	Seahorse	
	Starfish	
	Owl	
Ms J Herald	Woodpecker	
Ms H Halliday	Woodpecker	
Ms L Fisher & Ms R Fisher	Kingfisher	
Ms M Sadowski	Kingfisher	
Ms M Whipps	Peacock	
Deborah Mutsimze	Peacock	
David Barrington	Peacock	
Mrs P Webster	Dragonfly	/
Ms S Ellis	Duck	
Ms L Fisher	Duck	
Ms Carter	Duck	
Mr M Driscoll	Heron	/
Ms K Harling	Newt	
Ms K McCrae	Otter	/
Ms K Riley	Otter	
Ms L Walter	Otter	/
Ms K Loads	Fox	
Ms E Lynne	Fox	
Ms L Dabson	Hedgehog	/
Ms R Fisher	Squirrel	
Ms S Gilbert	Squirrel	
Ms J Lewin	Squirrel	

Apologies:

Actions from last meeting:

- Share minutes with staff and SLT - **completed**
- Explore club opportunities for future clubs – **in discussion with a view on developing further in September**
- **Universal credit:** The way parents receive receipts is not always accepted to claim back - **Office response: We haven't had anybody come back to me to say that they haven't accepted our receipts, it may be that they haven't requested a letter with our code on. The office probably do about 10 letters per year with child's details and our code on. But the office do not supply receipts or invoices.**
- **Childcare Vouchers:** After school care, is there a way these can be used? – **Office response: We could do this, however it will need to be looked into on how to set up, the juniors have shared it is something they do but it isn't an automated system and is done on an individual arrangement basis, they have a small number of parents/carers using it.**
- **Class Mascots:** **Reminders will be given ready for September to ensure everyone starts the year the same way**
- **Water Bottles:** We will be reminding parents/carers about water bottles at curriculum meetings and this forms part of equipment needed for school. Reminders to staff will be given as well.

Actions carried over:

- Send out further guidance about home learning, to include Dojo System – **summer term action sent out in early autumn and included in curriculum meetings**
- VT to work with SLT to organise and send out information linked to behaviour systems and rewards in the school so parents understand them and the language we use – **summer term action to be sent out in early autumn and shared at induction meetings – will be shared at curriculum meetings and sent home**
- Future curriculum meetings will share information about behaviour systems and rewards and the language we use in school – **summer term action**
- A letter will be sent out by Miss Golding when we launch the decisions behind the Healthy Smiles initiative and Birthday sweets – **to be completed – end of summer / early autumn**

AGENDA

1) Swimming Update	We have a pop-up booked for the first part of the autumn term. Sharing with the juniors. In the process of deciding who is swimming when. These will be mini crash courses.
2) Lunches	The school took back to their classes some choices for lunches on 2 days of the week to vote for. The highest votes were for:

	<p>Tuesday Red: Lasagne Caribbean Curry Chilli Green: Cauliflower and Sweet Potato Curry Vegan Chilli Aubergine and Courgette Tagine</p> <p>Thursday Red: Meatballs Beef Ragu Green: Vegetable Chow Mein Sweet and Sour Chickpea Ragu and pasta</p> <p>Pabulum are also putting together a pictorial menu for us to help the children know and understand what their choices are next year and into the future.</p>
3) Badger Class	New 5 th class joining us in September. We are in the process of organising the setup of this new class.
4) Clubs	We have been reviewing our club offer. There will be a range of new club opportunities for the children at lunchtime run by Premier Clubs which we will be funding from a Sports Premium budget. We will also be offering wider range of lunch time / after school clubs for the children run by staff e.g. Maths, Computing, Construction, Well-Being.
5) Leadership Opportunities	We will be setting up some new leadership opportunities in September. Media Team Well-Being Champions Playtime Leaders and Lunchtime Helpers – rolling over the year We will continue with school council and library ambassadors.
6) Wall Art	We are having some new wall art around the school to reflect our values, curriculum etc.
7) Recruiting New Parent Councillors	We will be promoting Parent Council at Curriculum meetings and was promoted at the new Reception induction meeting last week. Information will be given out at the very beginning of term alongside dates. Please help promote. Could we have some flyers to advertise the Parent Council, the flyer could have a QR code to register interest for Parent Council. Promote at the fair next week.
8) Curriculum Enrichment	We will endeavor to send out information about curriculum events before the summer holidays for KS1. We will be sending out a google form questionnaire with the best way forward with collecting money for events e.g. pay termly, or a couple of weeks prior the event. Could PTA support donations through sponsorship? Could we offer the opportunity for parents to top up with a donation to help pay for events.
9) Successes!	What have been the highlights of the year for parents and children? <ul style="list-style-type: none"> • Circus! • Children very lucky of the variety of our offer – e.g. the beach • New update on the PSHE has been positive from the children's perspective • Communication has been better – what's coming up etc. • The school feels more relaxed, staff have a different persona about them but still professional, accommodating, very approachable • All the teachers have been brilliant at listening to us and talking to us at the door, really valuable opportunity at the door • Every child is greeted individually in the morning • Every teacher seems to really know every child • Scott gets involved with everything, knowing all the children • Sport's day was really successful and worked a lot better, felt more organised
10) Reports	Annual reports will be sent home on Friday 12 th July. We will be sending out a google form link for feedback with the child's report.
11) Celebration Evening	Monday 15 th July 3.30pm – 4.30pm <ul style="list-style-type: none"> • Opportunity to visit current class • Opportunity to visit new class

	<ul style="list-style-type: none"> • Hall – Junior side will have the Portico Art and D&T festival • Book Fair and Refreshments in the Infant hall • Uniform shop in the junior cabin
12) Thank you!	Thank you to all that have committed their time this year to our Parent Council meetings. Thank you and goodbye to our Year 2 Parent Councilors.
AOB Raised by Parent Forum:	
<ul style="list-style-type: none"> • ParentPay navigation – Could this be shared at meeting for new reception intake or/and a video of how to navigate ParentPay • Confusion on water bottles – air-up bottles – why are they not allowed? • Could we sell water bottles? Maybe have the bottles branded? – Louise at Brand Identify (new school uniform) • Car parking – mostly on Hamstel Road / Poynings / Central Ave – people are physically driving up to the pavement and dropping off – newsletter not enough, although we understand that this is very difficult to address – Can we think about part road being blocked off? • Lateness – Could we highlight how important the early morning session is? • Parents turning up to the beach trip late and not being part of it – just to see child • People smoking and vaping on the site through the Poynings walkthrough • Scooters on site and a couple of dogs on site being carried – after school club – does the rule change? • Sun tan cream – ginger haired child – who needs to have cream re-applied, is this possible for an individual case? • Secret Garden – the hedges are really low – could they be cut down? • Request the volunteers – precision on wording – timings, knowing how long they are needed. 	
Actions:	
<ul style="list-style-type: none"> • Share minutes with staff and SLT • Share and promote Parent Council for next year 	
<u>Actions carried over:</u>	
<u>Date of next meetings:</u>	
<ul style="list-style-type: none"> • To be confirmed and set out with recruitment forms and pack in September. 	