

Agenda with Minutes
Hamstel Infant School and Nursery Parent Council

Meeting Date: Wednesday 30th September **Time:** 9.00am

Venue: Hamstel Infant School and Nursery

PARENT COUNCIL MEMBERS:

Name	Class Year group	Present/ Absent
(VB) Victoria Bryant	Chair	Ab
(VT) Vicki Tracy	Acting Chair in VB's absence	/
Ms Whipps	Starfish	/
Ms S Jones	Starfish	
Ms Morgan	Kingfisher	/
Ms Perry	Owl	/
Ms Ellis	Woodpecker	
Ms Fisher	Woodpecker	
Ms Carter	Woodpecker	
Ms Dabson	Dragonfly	/
Ms McCrae	Duck	/
Ms Walters	Duck	/
Ms Riley	Duck	
Ms Gilbert	Heron	
Ms Lewin	Heron	
Ms Loads	Woodpecker	
Ms Lynne	Woodpecker	
Ms Musan	Woodpecker	
Ms Hatton	Badger	/
Ms Lewin	Otter	
Ms Loads	Otter	
Ms Bailey	Fox	
Ms Ollington	Fox	
Mr Pradhan	Squirrel	

AGENDA

	Apologies: VB / Ms Bailey / Ms Lewin / Ms Pradhan	
1.	<p>Actions from last meeting</p> <ul style="list-style-type: none"> • Investigate possibility of sew on logo for uniform – still to be investigated • Spring Term event letters to go out after half-term. – still being finalized due to waiting on some confirmation dates of the Singing Festival • Santa advertisement and booking to be communicated by the end of October. – All children will see Santa, as visiting around the classrooms, gifts advertised – shared that the changes of payment – Monday, Tuesday pick up, parents who can't will be put in bag, Father Christmas will visit all classes • Arrange Carol singing at Whittingham care home – 3 other Care Homes have already been organised, will add Wittingham to the list for next year – explore other times of years for singing • How to guide for ParentPay – in the process of being completed and will be sent out by the end of the term • Look into organising Reception parent meetings the same time as stay and play session. – will be actioned later in the year • Autumn term events 2023 to be sent out before the summer holidays. - will be actioned later in the year • Advertise run and swap shop – Kate to contact Victoria – advertisement happened and so has the swap shop – uniform shop, not capturing all parents – move around the school, mostly Year 1, posters to go in door – to advertise more 	

2.	<p>Calling parents after a head injury Not all head injuries require a phone call, will depend on the severity, but if there is a mark, they should be a call to the carers. Bump stickers.</p>	
2.	<p>Spellings KS1 Spellings are set as an informal task to encourage parents and carers to support the learning of spellings in school. We do not test because it adds pressure to children and families and does not have a positive impact in the classroom. The stickers and certificates are supposed to be an incentive and VT will raise this expectation with the teachers to share with their classes. Children should be aware that they are receiving stickers and certificates and it should be celebrated. If any parent is struggling supporting their child, please talk to the class teacher to think of supportive ways to encourage the child together.</p> <p>Are all classes using stickers? Look at participation certificates or similar for encouraging spelling practice at home.</p>	
3.	<p>Class Mascot Weekend mascot, book to write is black in Reception, one class is going in alphabetical order to select, type book that is taken home – not always an exercise</p>	
4.	<p>Facebook Is the school page public? Concerns raised over Safeguarding.</p> <ul style="list-style-type: none"> • The school FB page is public but only shares events from the school or community and if any children were on any links or letters they would have had parental permission • The Year Group FB pages are private and parents have to answer security questions to be accepted by staff • The FB Hamstel Community page is a private group 	
5.	<p>AOB</p> <ul style="list-style-type: none"> • Can parents have more notice given for events if there is a need to provide costumes / take to cross country etc. • Christmas Jumper Day – clarity if full non-uniform or part uniform? • Breakfast Club –there is a good system of the use boxes for children to put their things in within each year group. Please can we have the system in After School Club • Bouncy Castle fundraiser day - clarify if we are allowed to do one – discussion around staffing it, costs and insurance was discussed • PTA – some parents within the Parent Council are interested in being involved in a PTA, discussions around why we haven't had one in a long time took place e.g. commitment, the roles, having a minimum of 20 people consistently committed etc. Agreed that we could send out some information around creating a PTA again to see if we could get a better response • Volunteers – great that we are asking parents to volunteer but could we organise a system for dates and times in advance for parents • Parents smoking by the school gates and use of bad language continues to be a problem – could the children make signs? • Parking on zig zags, still a problem, South Avenue – parking for 45 minutes over drive way – have reported them to the council – can we block off part of Poynings whilst drop off time? Can the link to the council be shared again – a separate letter to let parents know • After School Clubs – could we investigate some different theme clubs e.g. music etc. – payment options for Premier Ed. Could these be investigated more, still too expensive for some families, but is helping some children have opportunities they may not have otherwise • Recording parent workshops, could we pre-record the session as well as the live workshops as there is an issue with sound – we will do our best to investigate but technology is limited • How do we contact teachers? Teachers can be contacted through the office e-mail or telephone if not able to speak to at the door • Christmas dinner, is there a pasta or jacket potato option? – No, there is only a vegetarian option – reminder to go home • Year 2 Christmas Christingle event, is just a Christingle as Year 2 children missed out on doing a Nativity in Reception – The Year 2 Christmas celebrations will include the nativity and then be followed by the Christingle with Reverend Goodliff • Love Books Week was good, parents enjoyed coming in and sharing the books in the hall and taking part in the scavenger hunt with their child 	
6.	<p>Date of next meeting: Wednesday 22nd February 2023</p>	
4.	<p>Summary of Actions New Actions</p> <ul style="list-style-type: none"> • VT to raise about celebrating children's achievements of practicing their spellings at home. To explore a different reward system for weekly participation to encourage children at home. • Uniform and Swap Shop – to be advertised in classroom windows, trial using a different area in the school e.g. The Children's Centre to see if that helps get different parents using it • Class Mascot – to discuss with staff the type of book sent home for recording in and who gets the book • VT to pick to follow up with staff about the amount of notice given for events that parents need to provide for or escort to • Office to send out clarity on Christmas Jumper Day, Christmas Dinners and further information on Year 2's Christingle • Investigate option of a Bouncy Castle Fundraiser • Send out information about PTA interest 	

- Send out reminders and information about reporting to council for parking inappropriately near the school
- Send out reminders about smoking and bad language outside school. VT to speak to School Council and discuss how we could address the problem (make posters)
- After School Club to put in a better system for storing the children's items
- Investigate the recording of parent workshops

Continued Actions

- Investigate possibility of sew on logo for uniform – still to be investigated
- Spring Term event letters to go out after half-term. – still being finalized due to waiting on some confirmation dates of the Singing Festival
- Wittingham Care Home to be added to the list for next year's Carol Singers
- How to guide for ParentPay – in the process of being completed and will be sent out by the end of the term
- Look into organizing Reception parent meetings the same time as stay and play session. – will be actioned later in the year
- Autumn term events 2023 to be sent out before the summer holidays. - will be actioned later in the year