

Agenda with Minutes
Hamstel Infant School and Nursery Parent Council

Meeting Date: Wednesday 19th April 2023 **Time:** 9.00am

Venue: Hamstel Infant School and Nursery

PARENT COUNCIL MEMBERS:

Name	Class Year group	Present/ Absent
(VB) Victoria Bryant	Chair	
(VT) Vicki Tracy	Acting Chair in VB's absence	/
(LC) Lisa Cark	Headteacher	Attended first part of meeting
Ms Halliday	Seahorse	
Ms Whipps	Starfish	
Ms C Perry	Owl	
Ms Ellis	Woodpecker	
Ms Fisher	Woodpecker	
Ms K Harling	Kingfisher	
Ms P Webster	Peacock	/
Ms K Morgan	Kingfisher	
Ms Cooper	Dragonfly	/
Ms McCrae	Duck	/
Ms Walters	Duck	/
Ms Riley	Duck	
Ms Gilbert	Heron	
Ms Lewin	Heron	
Ms K Loads	Newt	
Ms E Lynne	Newt	
Ms Lewin	Otter	
Ms Loads	Otter	
Ms Bailey	Fox	/
Ms Ollington	Fox	
Ms Hatton	Badger	/

AGENDA

	Apologies: C Perry (Owl), M. Whipps (Starfish)	
1.	<p>Actions from last meeting:</p> <ul style="list-style-type: none"> • Share minutes with all staff and send out to parents - completed • PTA: VT to share with SLT and look at getting information and questionnaire out again. Request of Summer event to be investigated – VT has spoken with LC, potential fundraising event has been arranged for October, just waiting for confirmation. LC to attend the next parent council to outline PTA roles and responsibilities, setting it up etc. If the parent council, feel there would be enough interest we are prepared to liaise further with the juniors and hold further information meetings etc. - LC to speak to Chris in juniors, organise a meeting for parents who would like to be involved in setting up a Friends of Hamstel / PTA – evening – hybrid option • Posters for events – To ensure more posters are displayed for upcoming events for reminders. – started, this has continued to happen for events to support parent mail • Seesaw to be investigated. – Seesaw were contacted – logins still not working • Whole Year Outdoor Learning timetable to be placed in classroom windows - completed • VT to share feedback about head injury concern with office staff – completed 23.02.2023 • Look at having a map of the school to share with parents to help locate different places around the school – action to be carried over. • To look at creating instructions for gate screen outside. – completed – disappeared – guide to help parents – through an individual parentmail not linked to another letter • VT to speak to office staff about sharing parent information - completed • VT to speak to office and ensure ParentPay info / guide goes out – completed 22.02.2023 <p>Continued Actions</p> <ul style="list-style-type: none"> • Spring Term event letters to go out after half-term. – still being finalized due to waiting on some confirmation dates of the Singing Festival – letters went out • Wittingham Care Home to be added to the list for next year's Carol Singers • Look into organizing Reception parent meetings the same time as stay and play session. – will be actioned later in the year • Autumn term events 2023 to be sent out before the summer holidays. - will be actioned later in the year 	

2.	<p>Agenda:</p> <ul style="list-style-type: none"> • PTA –brief the council with some more information of setting up Friends of Hamstel / PTA and the next steps • Strike Days: Thursday 27th April and Tuesday 2nd May – more information will be sent out asap • New Behaviour amendments – policy went out understand, it's a large document, a further easier, more friendly document will be going out outlining the changes of the new 'Going for Gold' System. - briefed the council on the new system, all positive feedback so far, explained parent friendly information will be sent out this week. • Feedback from Facebook pages for the office – the office is trying to update and add information there alongside e-mails, and putting more info in doors and windows – good, parents are finding this useful alongside e-mails and classroom windows – lots of parents are also part of class facebook pages where some parents will re-share or put reminders out • Coronation celebrations – 5th May – special menu, non-uniform (red/white/blue), country dancing, picnic with cake etc. • Lots of exciting events planned for this term – Gemma's Farm, Chicks etc. would really appreciate the donations from families to help support these go ahead – payment reminders through email etc. one liners to say will be contacting for reminders – format on newsletter – is it possible to have dates at the beginning of the newsletter so parents don't have to scroll through? 	
3.	<p>AOB:</p> <ul style="list-style-type: none"> • Voting on 4th May – Is this happening in the Children's Centre? - Yes • Lunch with children – this was successful before, is this something we can do again? • Opening Evening – ice creams / drinks – 1 stall for everyone (infants and juniors)? • Sports Day – drinks for parents – maybe when children have their drinks? • Year 2 bikes and scooters – on them along the secret garden / on the playground, being dangerous – reminders • Parents arguing – unsavory language being used outside front gates • PSHE – Year 1 information was a little vague on the curriculum overview is there some clearer information to explain what it means? • Clubs – dates are on newsletter ahead – parents saving date saved but not always knowing ahead if their child will be selected for that event, parents of children who are selected know but not parents of those who are not • Cooking club – can parents know wither if they are selected or not selected 	
4.	<p>Date of next meeting: Wednesday 7th June 2023</p>	
4.	<p>Actions:</p> <ul style="list-style-type: none"> • LC to speak to Chris in juniors, organise a meeting for parents who would like to be involved in setting up a Friends of Hamstel / PTA – in the evening – hybrid option would be good • To further investigate what is happening with SEESAW • Instructions for gate screen outside have disappeared and need replacing, possibility of sending out some simple instructions • VT to share minutes with Lis Clark and investigate some of the queries raised in AOB • VT to share minutes with the staff 	